

KEXBY & SCOREBY PARISH COUNCIL

Minutes of the Annual Meeting of Kexby & Scoreby Parish Council Meeting held in Primrose Bank Tea Rooms on Wednesday 29th May 2024 at 7.15pm (following the Annual Parish Meeting).

Present from Parish:- Cllr Andrew Wilkinson (Chairman), Cllr Kevin Daniels, Cllr A Carrington, Cllr T Marran & Cllr J Mackfall.

In Attendance:- Clerk – Louise Pink.

Public Present:- None.

A1.ELECTION OF THE CHAIRMAN

Cllr A Wilkinson was elected as the Chairman for 2024/25.

A2. CHAIRMAN’S DECLARATION OF OFFICE

The Chairman signed the declaration of office of Chairman.

A3. ELECTION OF THE VICE CHAIRMAN

Cllr Mackfall was elected as the Vice Chairman for 2024/25.

A4. TO APPOINT PARISH REPRESENTATIVES TO OUTSIDE BODIES.

Nothing noted.

1. Apologies for Absence

Cllr Andrew Cole. CYC Ward Councillors Mark Warters & Martin Rowley.

2. Declaration of Interests

None.

3. Minutes

The council resolved that the minutes of the meeting held on Wednesday 6th March 2024 were agreed and signed by the Chairman.

4. Matters Arising from the Minutes

- (a) To receive an update on the Stopping up Order, Scoreby Lane - Cllr Mackfall provided an update, advising that the hearing is currently booked for the 5th July.
- (b) To discuss an update regarding Kexby graveyard - Cllr Daniels provided an update. The Chairman read out an email received from Anne Longmore which confirmed that the responsibility lies with Wilberfoss Parish Council. After discussion, it was agreed for the clerk to write to Peter Green to ask when work within the churchyard will be carried out and advise, that if they are unable to carry out the necessary work, the parish council will need to instruct a contractor to carry out the work and then forward the bill.
- (c) To discuss any update on the footpaths down Scoreby - No update, the clerk advised that CYC have not yet issued the consultation.

- (d) To discuss any update on the painting of the bus stop at the Scoreby Lane layby – The clerk advised that she has received an email from Richard Hampton @ CYC advising that the site has been inspected which has highlighted that some remedial work to repair the road surface will be necessary before the lining can take place.

5. Matters Arising Since the Last Meeting

- (a) The issues of potholes in the village were discussed. It was noted that the repairs that are being done are not done to a satisfactory standard, meaning that the repair only lasts a few days. Also, potholes are marked up but then the spray paint washes away before any repair is carried out and then the operatives will not carry out the repair. Clerk to report to Matthew Mills @ CYC.
- (b) Stamford Bridge closure - It was noted that the traffic lights are working well. It was agreed for the clerk to write to CYC to request that a 'No Through Road' sign is put up at the A166 end of Scoreby Lane.
- (c) Unfinished drainage throughout Kexby - Cllr Marran advised that it has been approx. 2/3 years since any drainage work was carried out on Hull Road.

6. Public Participation

No members of the public were present at the meeting.

6A. Exclusion of the Public

N/A

7. Plans for Approval and Other Planning Matters

7.1 No new planning applications were received.

7.2 No decisions were decided by CYC.

7.3. No applications were discussed in between meetings, via email.

7.4. Any other planning matters – Nothing noted.

8. Clerk's Report

- (a) The resignation of Anne Longmore was noted. The clerk advised that she is awaiting confirmation from CYC after the 10th June that the parish council can proceed to co option to fill the vacancy.
- (b) The possible introduction of a .gov website and use of .gov email addresses was discussed. The clerk advised that Vision ICT have quoted a setup fee of £125.00 + VAT for a .gov domain plus £20.00 + VAT per email account, per annum. After discussion it was agreed that the parish council do not wish to take this matter any further.

9. Correspondence

All correspondence issued via email.

10. Financial Matters

10.1. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerk's Salary	£186.98
L Pink	Expenses	£28.10
HMRC	Tax & NI	£44.60

Note - Refund for memorial entry, paid back to L Pink included in expenses amount.

The accounts listed for payment were accepted and made by the clerk by BACS.

1.2. No accounts were submitted and approved for payment by cheque.

10.3. The following invoice was received after the production of the agenda and after discussion was agreed for payment:-

Account(ant) Yorkshire	Internal Audit 2023/24	£150.00	BACS
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10.4. No income was received.

10.5. Any other urgent request submitted to the meeting:-

- (a) The Annual Internal Audit Report for 2023/24 was received and noted.
- (b) The Annual Governance Statement (Section 1) on page 4 of the Annual Governance and Accountability Return for 2023/24 were approved.
- (c) The Accounting Statements (Section 2) on page 5 of the Annual Governance and Accountability Return for 2023/24 were approved.
- (d) The Certificate of Exemption of the Annual Government and Accountability Return for 2023/24 was approved.
- (e) A discussion was held regarding the invoice received for the annual YLCA membership for 2024/25 at a cost of £138.00. After discussion, it was resolved that the parish council do not wish to renew the subscription for 2024/25. Invoice not to be paid and clerk to advise YLCA.

11. Reports from Ward Councillors

None present at the meeting.

12. Reports from Parish Councillors

Cllr Daniels spoke of issues of the footpaths in Kexby. After discussion, it was agreed for the clerk to write to CYC advising that all the footpaths in Kexby need edging.

13. Items for Next Agenda

Co-option of a new parish councillors.

14. To note the Next Meeting Date

Date of the next meeting TBC.

Meeting Closed – 8.25pm