

# **KEXBY & SCOREBY PARISH COUNCIL**

## **Minutes of the Annual Meeting of Kexby & Scoreby Parish Council Meeting held in Primrose Bank Tea Rooms on Thursday 18<sup>th</sup> May 2023 at 7.15pm**

Present from Parish:- Cllr Andrew Wilkinson (Chairman), Cllr Anne Longmore, Cllr John Mackfall, Cllr Kevin Daniels, Cllr A Cole, Cllr Terry Marran & A Carrington.

In Attendance:- Ward Councillor Mark Warters.

Public Present:- 1 (part meeting only).

### **A1. ELECTION OF THE CHAIRMAN**

Cllr Wilkinson was elected as Chairman.

### **A2. CHAIRMAN'S DECLARATION OF OFFICE**

The Chairman signed the declaration of office of Chairman.

### **A3. ELECTION OF VICE CHAIRMAN**

Cllr Longmore was elected as Vice Chairman.

### **A4. ELECTION OF REPRESENTATIVES ON VARIOUS BODIES**

Nothing noted.

### **1. Apologies for Absence**

Clerk – Louise Pink & CYC Ward Councillor Martin Rowley.

### **2. Declaration of Interests**

Cllr Mackfall expressed an interest in Item 5 – Stopping Up Order.

### **3. Minutes**

The council resolved that the minutes of the meeting held on Wednesday 15<sup>th</sup> March 2023 were agreed and signed by the Chairman.

### **4. Co-Option of New Parish Councillor**

Ann Carrington was co-opted onto Kexby & Scoreby Parish Council and signed a Declaration of Office form. Cllr Carrington to be added to the email distribution list and a CYC Register of Interest form to be completed.

### **5. Matters Arising from the Minutes**

- Community Payback/Churchyard – It was noted that volunteers are required.
- Hagg Wood – It was noted that the track is now open and landowners are compliant with all requirements.
- Bus stop, Scoreby Lodge – No update.
- Speed limit from Kexby Bridge to Grimston Bar – No update.
- Stopping up order – An update was provided.
- Meadowbank Farm – A request was made to place the council sign where the Bridleway starts with Hendwick

Hall Farm, Scoreby.

## **6. Matters Arising Since the Last Meeting**

It was noted that a new gate has been placed in Low Wood (Scoreby Wood) to help stop trespassing.

## **7. Public Participation**

One member of the public was present at the meeting and requested that the parish council hold a list of email addresses of residents, in order to send out information.

### **7A. Exclusion of the Public**

N/A.

## **8. Plans for Approval and Other Planning Matters**

**8.1 No new planning applications received.**

**8.2 No results of decisions decided by CYC received.**

**8.3 Any other planning matters:-** Nothing noted.

## **9. Clerk's Report**

The clerk was not present at the meeting.

## **10. Correspondence**

- (a) Application to record public bridleways – Kexby 14 to 15 near Scoreby Wood & Kexby 8 to 14 South of Wilson's Plantation – It was agreed to request further information, not supported at this time.
- (b) A letter was received from the owners of Rockstone Holiday Cottage regarding their outline proposals to the cottage. After discussion, it was agreed to ask the clerk to write to the residents advising them that the parish council have noted their letter, but planning must be applied for in the normal way.

## **11. Financial Matters**

11.1. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerk's Salary	£171.41
L Pink	Expenses	£13.80
Yorkshire Local Councils Association	Membership Subscription 1 Apr 23 – 31 Mar 24	£128.00
Primrose Bank Tea Rooms	Yearly room hire	£60.00

The accounts listed for payment were accepted and made by the clerk by BACS.

11.2. No accounts were submitted and approved for payment by cheque.

11.3. The following invoice was received after the production of the agenda and after discussion was agreed for payment:-

Account-ant Yorkshire	Internal Audit	£126.00	BACS
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11.4. The following income was received:-

City of York Council	Precept – 1 <sup>st</sup> Payment	£2,000.00	BACS
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11.5. Any other urgent request submitted to the meeting:-

- (a) The Certificate of Exemption on page 3 of the Annual Government and Accountability Return was approved.
- (b) Section 1 – The Annual Governance Statement on page 5 of the Annual Governance and Accountability Return was approved.
- (c) Section 2 – The Accounting Statements on page 6 of the Annual Governance and Accountability Return were approved and signed by the Chairman.
- (d) The clerk's annual pay review was discussed and after discussion, it was agreed for the clerk's salary to be increased by 1 SCP to SCP24, back dated to the 1<sup>st</sup> April 23.
- (e) The email from Lee Pointon regarding possible funding options to help with the issue of security/poaching was discussed and after discussion, it was agreed to apply for any available funding.
- (f) The Unity Bank mandate change form was signed by Councillors Wilkinson and Longmore to add them both onto the online banking system. Clerk to return to Unity with the requested ID.

## **12. Reports from Ward Councillors**

Nothing additional noted.

## **13. Reports from Parish Councillors**

A thank you was given to Gina for her parish work. Invite to the next meeting.

## **14. Items for Next Agenda**

Nothing noted.

## **15. To note the Next Meeting Dates**

The next meeting date was agreed as Wednesday 13<sup>th</sup> September.