

# **KEXBY & SCOREBY PARISH COUNCIL**

## **Minutes of the Annual Meeting of Kexby & Scoreby Parish Council Meeting held in Primrose Bank Tea Rooms on Thursday 12<sup>th</sup> May 2022 at 7.30pm**

Present from Parish:- Cllr Jill Edwards (Chairman), Cllr John Mackfall (Vice), Cllr Andrew Cole, Cllr Kevin Daniels, Cllr Anne Longmore, Cllr Terry Marran & Cllr Andrew Wilkinson.

In Attendance:- Louise Pink – Clerk  
Mark Warters – City of York Councillor Ward Councillor

Public Present:- Nil

### **A1. ELECTION OF THE CHAIRMAN**

Cllr Edwards was elected as the Chairman.

### **A2. CHAIRMAN'S DECLARATION OF OFFICE**

The Chairman signed the declaration of office of Chairman.

### **A3. ELECTION OF VICE CHAIRMAN**

Cllr Mackfall was elected as Vice Chairman.

### **A4. ELECTION OF REPRESENTATIVES ON VARIOUS BODIES**

Nothing noted.

### **1. Apologies for Absence**

CYC Ward Councillor Martin Rowley

### **2. Declaration of Interests**

Nothing noted.

### **3. Minutes**

The council resolved that the minutes of the meeting held on Thursday 2<sup>nd</sup> December 2021 was agreed and signed by the Chairman.

Amendments were needed to the minutes of the meeting held on Thursday 10<sup>th</sup> March – Item 7 should read 'parish council to submit the same comment, not objection' as originally stated. Amended minutes to be approved at the next meeting.

### **4. Matters Arising from the Minutes**

A. Community Payback/Churchyard - Councillors Daniels and Marran advised that one gate has been done, with one still to do and that the trees have not yet been taken down.

B. Hagg Wood – Cllr Cole advised that a number of user evidence forms have been completed. It was noted that Hagg Wood was on the agenda for the Dunnington Parish Council meeting on the 14<sup>th</sup> March 22 with the outcome being no further action to be taken.

The following statement, to be submitted, was agreed:-

The objection of Kexby & Scoreby Parish Council remains that the evidence does not support the existence of public rights over the Order Route and having reviewed the evidence submitted, feel on balance there is a lack of evidence to support these footpath claims. Therefore, Kexby & Scoreby Parish Council support the evidence that has been provided to the inquiry by the landowners.

In addition, we have reviewed all the Parish Minutes from 1935 to date for any reference or inference to Public Rights of Way and no statement is included throughout this period that refers to the tracks in question or specifically to them being considered as Public Rights of Way and also, there is no mention within Parish Minutes regarding the submission of the DMMO's in 1997."

C. Gypsy wood track car parking – It was noted that the work to the car park finished on Friday 6<sup>th</sup> May. Approval was given to Cllr Longmore to cut the ivy off the trees.

D. Bus stop, Scoreby Lodge – No update.

E. Speed limit from Kexby Bridge to Grimston Bar – No update.

F. Stopping up order – An update was provided by Cllr Mackfall.

G. Meadowbank Farm – It was agreed for the clerk to write to Paul Chadwick @ CYC expressing the parish councils concerns regarding increased traffic, increased noise, type of crops grown and use of the drying system.

## **5. Matters Arising Since the Last Meeting**

The Chairman advised that there is currently £707.00 of ward funding available and asked for ideas on what to spend it on. After discussion, it was agreed that the best option would be to use this money towards the cost of setting up a PC website.

Cllr Cole raised the question of the parish council approving the filling of potholes on Intake Lane. After discussion, it was agreed for Cllr Cole to establish with local residents whether they intend to fill any of the potholes. The clerk to enquire with Cindy Benson @ CYC as to whether any funding is available.

Cllr Marran raised concerns regarding the layby opposite Dauby Lane that still needs clearing as the work carried out has not been carried out sufficiently. After discussion and a suggestion from the Ward Councillor it was agreed for the clerk to contact Dave Keeley to request a quote.

It was noted that the solar bus shelter light has been passed to Stoneplan for installing.

Cllr Daniels advised that the hedge at the bus stop on York Road is overgrown. Clerk to raised with CYC.

## **6. Public Participation**

No members of the public present at the meeting.

### **6A. Exclusion of the Public**

N/A.

## **7. Plans for Approval and Other Planning Matters**

Results of decisions decided by CYC:-

21/01082/FUL            The Limefields, Scoreby Lane, Scoreby, York  
Erection of a portal steel framed agricultural building.  
APPROVED.

### **8. Clerk's Report**

Nothing noted.

### **9. Correspondence**

Nothing noted.

### **10. Financial Matters**

10.1. The Clerk submitted the following accounts for payment by BACS:-

L Pink	Clerk's Salary	£At Agreed Rate
L Pink	Expenses	£21.20
L Pink	Share of office laptop	£105.80
Primrose Bank Tea Rooms	Yearly room hire	£60.00

The accounts listed for payment were accepted. However, due to current access issues with the bank, the payments will be made as soon as able but will fall into the 2022.23 financial year.

10.2. No accounts were submitted and approved for payment by cheque.

10.3. The following invoices were received after the production of the agenda and after discussion were agreed for payment:-

Stoneplan	Work to woodland track	£936.00	BACS
YLCA	Subscription	£127.00	BACS

10.4. No income was received.

10.5. Any other urgent request submitted to the meeting:-

- (a) The use of Vision ICT to set up and host a new website at a cost of £650 plus VAT was agreed. It was agreed for the clerk to put in a Ward Funding application for the cost.
- (b) Discussions were held regarding the current asset register. Clerk to liaise with the Chairman as to the necessary changes from April 22 onwards.
- (c) Pre approval was given for the Zurich Insurance renewal in August.

10.6 To approve financial documentation for 2021/22:-

- (a) The Certificate of Exemption on page 3 of the Annual Government and Accountability Return was approved and signed by the Chairman.
- (b) Section 1 - Annual Governance Statement on page 5 of the Annual Governance and Accountability Return was approved and signed by the Chairman.
- (c) Section 2 – The Accounting Statements on page 6 of the Annual Governance and Accountability Return were approved and signed by the Chairman.

### **11. Reports from Ward Councillors**

Cllr Warters noted that he has received a list of CYC Highway claims but that Dauby Lane isn't on it.

## **12. Reports from Parish Councillors**

Nothing noted.

## **13. Items for Next Agenda**

Hagg Lane.

Meadowbank Farm.

## **14. To note the Next Meeting Dates**

The next meeting date was agreed as 8<sup>th</sup> September 2022.

Meeting Closed at 9.25pm.