

KEXBY & SCOREBY PARISH COUNCIL

NOTICE OF MEETING

I hereby give you notice of the Annual Meeting of Kexby & Scoreby Parish Council to be held in the Primrose Bank Tea Rooms, Dauby Lane, Kexby on Wednesday 29th May 2024 commencing at 7.15pm (following the Annual Parish Meeting @ 7.00pm).

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed in the agenda below.

Signed *L Pink* - Clerk to the Council

Notice Dated: 21st May 2024

AGENDA

A1.ELECTION OF THE CHAIRMAN

To receive nominations and elect the Chairman for 2024/25.

A2. CHAIRMAN'S DECLARATION OF OFFICE

Chairman to sign the declaration of office of Chairman.

A3. ELECTION OF THE VICE CHAIRMAN

To receive nominations and elect the Vice Chairman for 2024/25.

A4. TO APPOINT PARISH REPRESENTATIVES TO OUTSIDE BODIES.

1. APOLOGIES

To receive and note apologies for absence and consider reasons given for non-attendance.

2. DECLARATION OF INTEREST

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

3. MINUTES

Minutes of the meetings held on Wednesday 6th March 2024 to be agreed and signed by the Chairman.

4. MATTERS ARISING FROM THE MINUTES

- To receive an update on the Stopping up Order, Scoreby Lane.
- To discuss an update regarding Kexby graveyard.
- To discuss any update on the footpaths down Scoreby.
- To discuss any update on the painting of the bus stop at the Scoreby Lane layby.

5. MATTERS ARISING SINCE THE LAST MEETING

To discuss matters raised since the last meeting.

- (a) To discuss the issues of potholes in the village.
- (b) To discuss the Stamford Bridge closure.
- (c) To discuss the issue of unfinished drainage throughout Kexby.

6. PUBLIC PARTICIPATION

An opportunity for members of the public to comment on agenda items and suggest future items. Standing order will be suspended. A time limit of 3 minutes for each speaker.

6A. EXCLUSION OF THE PUBLIC

To consider excluding the public from the meeting prior to consideration and discussion of financial or necessary matters under schedule 12A of section 100a of the Local Government Act 1972.

7. PLANNING MATTERS

7.1 To discuss any new planning applications - None received prior to production of the agenda.

7.2. To hear any results of decision decided - None received prior to production of the agenda.

7.3. To note any applications discussed in between meetings, via email – None.

7.4 Any other planning matters.

8. CLERK'S REPORT

(a) To note the resignation of Anne Longmore.

(b) To discuss the possible introduction of a .gov website and use of .gov email addresses.

9. CORRESPONDENCE

To discuss any correspondence received.

10. FINANCIAL MATTERS

10.1 To authorise the BACS payments as listed below:-

Recipient	Reason	Amount
L Pink	Clerk's Salary	£At Agreed Rate
L Pink	Expenses	£At Agreed Rate
L Pink	Refund for memorial entry	£10.00
HMRC	Tax & NI	£44.60
YLCA	Annual Membership Fee 24/25	£138.00*

*This payment will depend on the outcome of the discussion as to whether the parish council wish to renew the YLCA membership for 2024/25.

10.2 To authorise any cheque payments.

10.3 To discuss approval of any invoices received after production of agenda.

10.4 To note receipt of any income.

10.5 Any other urgent request submitted prior to the meeting:-

(a) To receive and note the Annual Internal Audit Report for 2023/24.

(b) To approve the Annual Governance Statement (Section 1) on page 4 of the Annual Governance and Accountability Return for 2023/24.

- (c) To approve the Accounting Statements (Section 2) on page 5 of the Annual Governance and Accountability Return for 2023/24.
- (d) To approve the Certificate of Exemption of the Annual Government and Accountability Return for 2023/24.
- (e) To discuss whether the parish council wish to proceed with the annual YLCA membership for 2024/25 at a cost of £138.00 (£128.00 in 2024/24).

11. REPORTS FROM WARD COUNCILLORS

To receive report from Ward Councillors.

12. REPORTS FROM PARISH COUNCILLORS

To receive matters raised by members.

13. ITEMS FOR NEXT AGENDA

To agree matters for inclusion on the next agenda.

14. TO NOTE THE NEXT MEETING DATE

To agree the next meeting date – TBA.