**KEXBY & SCOREBY PARISH COUNCIL**

**NOTICE OF MEETING**

I hereby give you notice of the ANNUAL MEETING OF KEXBY & SCOREBY PARISH COUNCIL to be held in Primrose Bank Tea Rooms on WEDNESDAY 7TH MAY 2025 commencing at 7.15pm (following the Annual Parish Meeting @ 7.00pm)

All members of the Council are hereby summoned to attend to consider and resolve the business to be transacted at the meeting as detailed in the agenda below.

Signed **Jill Edwards –** Acting Clerk to the Council Notice Dated: 28th April 2025

**AGENDA**

**A1. ELECTION OF THE CHAIRMAN**

To receive nominations and elect the Chairman for 2025/2026

**A2. CHAIRMAN’S DECLARATION OF OFFICE**

Chairman to sign the declaration of office of Chairman

**A3. ELECTION OF THE VICE CHAIRMAN**

 To receive nominations and elect the Vice Chairman for 2025/2026

**A4. TO APPOINT PARISH REPRESENTATIVES TO OUTSIDE BODIES**

**1. APOLOGIES**

 To receive and note apologies for absence and consider reasons given for non-attendance.

**2. DECLARATION OF INTEREST**

 At this point, Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

**3. MINUTES**

 Minutes of the meeting held on Wednesday 5th March 2025 to be agreed and signed by the Chairman.

**4. MATTERS ARISING FROM THE MINUTES**

 - To discuss an update regarding Kexby graveyard.

 - To discuss any update on the footpaths down Scoreby.

 - To discuss any update on the painting of the York bound bus stop layby at Scoreby.

 - To discuss any update on the damaged riverside crossings.

 - To discuss an update regarding a waste bin outside Ivy Farm in layby.

 - To discuss an update regarding the staining of the village bench.

 - To discuss an update regarding the clearance of the track next to Laburnum Cottage.

**5. MATTERS RISING SINCE THE LAST MEETING**

To discuss matters raised since the last meeting.

**6. PUBLIC PARTICIPATION**

An opportunity for members of the public to comment on agenda items and suggest future items. Standing order will be suspended. A time limit of 3 minutes for each speaker.

**6A. EXCLUSION OF THE PUBLIC**

 To consider excluding the public from the meeting prior to consideration and discussion of financial or necessary matters under schedule 12A of section 100a of the Local Government Act 1972

**7. PLANNING MATTERS**

**7.1 To discuss any new planning applications** – None received prior to production of the agenda.

**7.2 To hear any results of decision decided** – None received prior to production of the agenda.

**7.3 To note any applications discussed between meetings via email**

 Public Bridleway Modification Order – objections as previously submitted.

 Mill House Farm – double garage – no objections.

**7.4 Any other planning matters.**

**8. CLERK’S REPORT**

 To discuss the possible purchase of a Parish Council laptop and expenses for printer inks.

**9. CORRESPONDENCE**

 To discuss any correspondence received.

**10. FINANCIAL MATTERS**

 10.1 To authorise the BACS payments as listed below:-

 **Recipient** **Reason Amount**

 L. Pink Final Clerk’s Salary £ 51.00

 HMRC Final Payment £ 10.80

 Autela Payroll Final Payment £113.33

 The Sign Maker Memorial Plaque £288.47

 YLCA Annual Membership Fee 25/26 £133.00

 S. Goodwill Room Hire £ 60.00

 10.2 To authorise any cheque payments.

 10.3 To discuss approval of any invoices received after production of agenda.

 10.4 To note receipt of any income.

 10.5 Any other urgent request submitted prior to the meeting:-

 (a) To receive and note the Annual Internal Audit Report for 2024/25.

 (b) To approve the Annual Governance Statement (Section 1) on page 4 of the Annual Governance

 and Accountability Return for 2024/25.

 (c) To approve the Accounting Statements (Section 2) on page 5 of the Annual Governance and

 Accountability Return for 2024/25.

 (d) To approve the Certificate of Exemption of the Annual Governance and Accountability Return

 For 2024/25.

**11. REPORTS FROM WARD COUNCILLORS**

To receive reports from Ward Councillors.

**12. REPORTS FROM PARISH COUNCILLORS**

 To receive matters raised by members.

**13. ITEMS FOR NEXT AGENDA**

 To agree matters for inclusion on the next agenda.

**14. TO NOTE THE NEXT MEETING DATE**

To agree the next meeting date - TBA